Date: \_\_\_\_\_

| UNITED ST.                                                                                              | ATES DISTRICT COURT                                                                                                                                                                                                                                                                 |  |  |  |  |  |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
|                                                                                                         | for the                                                                                                                                                                                                                                                                             |  |  |  |  |  |
| District of                                                                                             |                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
| Plaintiff(s)<br>V.                                                                                      | ) ) ) ) (Civil Action No. ) ) )                                                                                                                                                                                                                                                     |  |  |  |  |  |
| Defendant(s)                                                                                            | j j                                                                                                                                                                                                                                                                                 |  |  |  |  |  |
| SUMMONS IN A CIVIL ACTION                                                                               |                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
| To: (Defendant's name and address)                                                                      |                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
| A lawsuit has been filed against you.                                                                   |                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
| are the United States or a United States agency, or P. 12 (a)(2) or (3) — you must serve on the plainti | ons on you (not counting the day you received it) — or 60 days if you an officer or employee of the United States described in Fed. R. Civ. iff an answer to the attached complaint or a motion under Rule 12 of or motion must be served on the plaintiff or plaintiff's attorney, |  |  |  |  |  |
| If you fail to respond, judgment by default You also must file your answer or motion with the           | t will be entered against you for the relief demanded in the complaint. e court.                                                                                                                                                                                                    |  |  |  |  |  |
|                                                                                                         | CLERK OF COURT                                                                                                                                                                                                                                                                      |  |  |  |  |  |

Signature of Clerk or Deputy Clerk

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

| was rea | This summons for (nate)                                                            | me of individual and title, if any                                   |                                         |      |          |  |  |
|---------|------------------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------|------|----------|--|--|
| wasie   | •                                                                                  | I the summons on the indiv                                           | vidual at (place)                       |      |          |  |  |
|         |                                                                                    |                                                                      | on (date)                               | ; or |          |  |  |
|         | ☐ I left the summons                                                               | at the individual's residen                                          | nce or usual place of abode with (name) |      |          |  |  |
|         | , a person of suitable age and discretion who resides the                          |                                                                      |                                         |      |          |  |  |
|         | on (date)                                                                          | (date), and mailed a copy to the individual's last known address; or |                                         |      |          |  |  |
|         | ☐ I served the summe                                                               | ons on (name of individual)                                          |                                         |      | , who is |  |  |
|         | designated by law to accept service of process on behalf of (name of organization) |                                                                      |                                         |      |          |  |  |
|         |                                                                                    |                                                                      | on (date)                               | ; or |          |  |  |
|         | ☐ I returned the sum                                                               | mons unexecuted because                                              |                                         |      | ; or     |  |  |
|         | ☐ Other (specify):                                                                 |                                                                      |                                         |      |          |  |  |
|         | My fees are \$                                                                     | for travel and \$                                                    | for services, for a total of \$         |      |          |  |  |
|         | I declare under penalty of perjury that this information is true.                  |                                                                      |                                         |      |          |  |  |
| Date:   |                                                                                    |                                                                      |                                         |      |          |  |  |
|         |                                                                                    | _                                                                    | Server's signature                      |      |          |  |  |
|         |                                                                                    |                                                                      | Printed name and title                  |      |          |  |  |
|         |                                                                                    | _                                                                    | Server's address                        |      |          |  |  |

Additional information regarding attempted service, etc: